



TILFORD PARISH COUNCIL
Minutes of The March Meeting

Thursday 5th May 2022 at 7.30pm
Tilford Institute, Lutyens Room

Attendees: Cllr D. Lee Cllr H. Rahman Cllr N. Stewart
Cllr J. Shearn Cllr N. Morland Cllr M. Shams

Mrs J. Williams (Clerk)

Cllr D. Harmer

1.0 QUESTIONS FROM THE PUBLIC

0741 A member of the public noted that the VAS was not working and highlighted how fast traffic sped along the Rushmoor Road. The clerk to follow up with Cllr Tahir. **(05/22). Minute to be removed next month.**

2.0 ELECTION OF A CHAIR

0742 Cllr Stewart nominated Cllr Lee and Cllr Shearn seconded. Cllr Lee was unanimously re-elected as Chair. **(05/22). Minute to be removed next month.**

3.0 COMPLETION OF ACCEPTANCE OF OFFICE FORMS

0743 The acceptance of office form was signed. **(05/22). Minute to be removed next month.**

4.0 COMPLETION OF REGISTER OF MEMBERS INTEREST FORMS

0744 Forms had been circulated prior to the meeting. All Cllrs to complete their form and return an electronic copy to the clerk by 9th May 2022. **(05/22). Minute to be removed next month.**

5.0 ELECTION OF A VICE CHAIR

0745 Cllr Lee nominated Cllr Morland and Cllr Rahman seconded. Cllr Morland was unanimously elected as Vice Chair. **(05/22). Minute to be removed next month.**

6.0 APOLOGIES FOR ABSENCE

0746 Cllr I. Tahir was absent from the meeting. **(05/22) Minute to be removed next month.**

7.0 DECLARATIONS OF PECUNIARY INTEREST

0747 Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless

dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the zoom session when the meeting discusses and votes on the matter. Cllr Shearn declared an interest in planning applications WA/2022/01238 and WA/2022/00425 and did not participate in any discussion regarding this application. There were no other declarations of pecuniary interest. **(05/22). Minute to be removed next month.**

8.0 ROLES & RESPONSIBILITES

0748 A sheet summarising the roles and responsibilities for all councillors was circulated before the meeting. It was agreed that councillors would review their roles and feedback any proposed changes to the clerk by 20th May 2022 ready to be approved at the June meeting. **(05/22).**

9.0 APPROVAL OF MINUTES OF THE PC MEETING HELD 7th APRIL 2022

0749 The minutes of the Parish Council meeting held on 7th April 2022 were agreed and were signed by the Chairman. **(05/22). Minute to be removed next month.**

10.0 PLANNING

WA/2022/01238	BEECH GREENHILLS TILFORD ROAD FARNHAM GU10 2DZ	Certificate of lawfulness under section 191 for continued use of container building and surrounding land for general storage (use class b8) for a period of more than 10 years <i>Tilford Parish Council has no comment to make</i>
WA/2022/00425	CEDAR & ASH TILFORD ROAD GREENHILLS FARNHAM GU10 2DZ	Erection of extensions and alterations to the ash and cedar units <i>Tilford Parish Council is concerned at the large extension and would suggest that a precedent could be set by allowing such a sizeable extensions in this area. If planning officers are minded to approve this application, Tilford PC would request that solar panels and EV charging points are incorporated.</i>

11.0 NEW TREE MAINTENANCE

0750 A discussion was held as to how the newly planted trees could be maintained. The eight new trees in Shepherds way each have a dedicated person/family to look after them. It was decided that the 175 whips at Stonehills would need minimal maintenance and that mulching around the base would deter ivy from growing. Cllr Lee advised that the whips would need minimal watering. Cllr Shearn suggested loaning a green heavy duty bin and it was agreed that it could be left adjacent to the gas station and that Cllr Morland would fill with water periodically for all cllrs to take it in turns to water the whips. The lid would be secured with bungees. Mulch to be added to the tree base within ten days. **(05/22), Minute to be removed next month. Cllrs Shearn, Morland**

12.0 TRELLIS FENCING SHEPHERDS WAY

0751 Revised costs for two types of wire fencing were received prior to the meeting. Councillors decided to liaise with the resident and trial no fencing first before committing to the expenditure. Cllrs Rahman and Stewart to speak to the resident by 12th May and advise the clerk when this had been completed at which pint the clerk would order the new football goal. **(05/22). Cllrs Stewart, Rahman, The Clerk**

13.0 WARDENS

0752 The clerk advised that response to the adverts had been disappointing. The clerk had been liaising with the Explorers group in Elstead to recruit wardens and hoped to have some in place by 14th May. The clerk noted that wardens had started at the end of May in 2021. It was agreed that wardens would continue to work in pairs and would be paid £10 per hour. **(05/22). The Clerk**

14.0 FINANCE

0753 The April bank statements had not been received prior to the meeting. The clerk to circulate the current bank balances, April detailed receipts and payments and April bank reconciliations after the meeting. **(05/21). Minute to be removed next month**

0754 The Cheque listing for May was circulated to councillors in advance of the meeting. 4 cheques were drafted totalling £990.35. 1 cheque was over £500 – BHIB annual PC Insurance £556.43. **(05/22). Minute to be removed next month**

0686 Cllr Morland raised the clerk's pension. The clerk and Cllr Morland to discuss offline on 22,11,2021. **(11/21). Cllr Morland**

0755 The clerk noted that she had submitted another new bank mandate in late March which she had had checked by HSBC in Guildford. The clerk went back to HSBC, Guildford, in the middle of April as there had been no written confirmation that the mandate had been changed. The bank advised that the changes had been made. The clerk suggested new signatories check with HSBC if their signature needs verifying. **(05/22). Minute to be removed next month.**

0756 Insurance – the clerk received an invoice for the annual insurance cover which she circulated prior to the meeting. The PC is under a three year deal and as such the PC has approved the renewal. Next year the fixed term is over and the clerk will seek competitive quotes. **(05/22). Minute to be removed next month.**

15.0 REPORTS & CORRESPONDENCE

0757 A resident had requested permission to site a memorial bench by the river. Councillors noted that there as a 'no bench' policy in Tilford and the clerk to find the policy and share with councillors. Councillors were reminded of an idea to create a memorial garden at Stonehills and it was agreed that this would be added to the next meeting agenda. It was agreed that this would be carried over to the June meeting – the May meeting was scheduled to be shorter than usual in order to accommodate the Annual Parish Assembly. **(05/22).**

0758 A resident reported cars parked on the Village Green adjacent to the Riverside. The clerk had previously secured a quote to close the gap. Councillors agreed to proceed with this. **(05/22). The clerk**

0759 The clerk reported that WBC had investigated a recent code of conduct complaint against Tilford PC> The monitoring Officer determined that the code of Conduct had not been broken. **(05/22). Minute to be removed next month.**

0760 The clerk had shared information about the second stage of the Community Governance Review. The clerk to add this to the June agenda. **(05/22).**

0761 The clerk had received notification from WBC that there have been no CIL payments for chargeable developments within Tilford Parish from 1st October 2021 – 31st March 2022. **(05/22). Minute to be removed next month.**

0762 The clerk had reported an ice cream vendor to WBC and has been liaising with WBC for its removal. **(05/22). Minute to be removed next month.**

- 0763 The clerk has been notified that WBC have accepted the PC's application for a road closure on Saturday 4th June to accommodate the Jubilee event. The clerk has notified residents along that stretch of road. The clerk to put up advance notification in advance. **(05/22). The clerk.**
- 0764 The Jubilee sign needs repairing. The clerk advised that it would cost £30 to repair which councillors accepted. **(05/22). Minute to be removed next month.**
- 0765 The issue of lighting and filming was raised. The clerk has raised this matter with Cllr Potts who is supporting the council. **(05/22).**
- 0766 It was noted that there is a large hole behind the riverside carpark. Grasstex have carried out work on this plus reseeded the handkerchief. **(05/22). Minute to be removed next month.**
- 0767 The clerk has asked for some dangerous trees leaning on the PC's land to be removed by the land owner and a barbed wire fence to be repaired. **(05/22). Minute to be removed next month.**

16.0 MATTERS RAISED BY MEMBERS

- 0768 there were no matters raised by councillors. **(05/22) Minute to be removed next month.**

17.0 DATE OF NEXT MEETING: Thursday 2nd June 2022. 7.30pm. Tilford Institute.

Meeting closed at 19.35