



**TILFORD PARISH COUNCIL**  
**Minutes of The October Meeting**

**Thursday 7th October 2021 at 7.30pm**  
**Tilford Institute, Lutyens Hall**

**Attendees:** Cllr D. Lee Cllr N. Morland Cllr H. Rahman  
Cllr M. Shams Cllr N. Stewart Cllr I. Tahir  
Mrs J. Williams (Clerk)  
  
7 x MOP Cllr D. Harmer Cllr B. Adams

**1.0 WELCOME**

0538 Cllr Lee welcomed Councillors and Members of the Public to the meeting. Cllr Lee noted that Cllr Mack had resigned as he had moved away from the parish. The clerk confirmed that a casual vacancy notice had been placed on the website and on the Parish Council noticeboard. **(10/21) Minute to be removed next month.**

**2.0 APOLOGIES FOR ABSENCE**

0539 There were no apologies for absence. **(10/21) Minute to be removed next month.**

**3.0 DECLARATIONS OF PECUNIARY INTEREST**

0540 Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the zoom session when the meeting discusses and votes on the matter. There were no declarations of pecuniary interest. **(10/21). Minute to be removed next month.**

**4.0 QUESTIONS FROM THE PUBLIC**

0541 Miss Cox, the Head Teacher of All Saints Infant School introduced herself to the Parish Council. She noted that it had been interesting starting a new school during pandemic but she was thoroughly enjoying being at All Saints and was looking forward to meeting more of the village in due course. Miss Cox did note that the annual health and safety audit had been held on 5<sup>th</sup> October 2021 and that it had highlighted once again, the speed of traffic along the road in front of the school. It was agreed that Miss Cox would send a letter about this to the PC. **(10/21). Minute to be removed next month.**

**5.0 PLANNING**

WA/2021/02327	WEST WEY HOUSE	Erection of garage/store and pool/games room following demolition of existing garages creation of new vehicular access and associated landscaping
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	WHITMEAD ROAD TILFORD FARNHAM GU10 2BF	<p>Tilford Parish Council supports this application however it notes that there is significant work being undertaken to the driveway yet there are no plans to support any changes nor statements from Surrey Highways.</p> <p>Tilford Parish Council would ask this if the planning officer is minded to approve the new garage/games room remains ancillary to the main dwelling. The Parish Council also notes the Surrey Hills Management Plan and questions whether the glazed door and roof light sit within Tilford parishes' dark skies policy. Tilford PC would also ask that the officer is satisfied that this falls within 40% GB ruling.</p>
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## 6.0 APPROVAL OF MINUTES OF THE PC MEETING HELD 2nd SEPTEMBER 2021

0542 The minutes of the September Parish Council meeting held on 2nd September 2021 were agreed and were signed by the Chairman. **(10/21). Minute to be removed next month.**

## 7.0 MATTERS ARISING

0543 Three residents raised the fact that there is a plot of land for auction at the junction of Squires Hill and The Street. The residents noted that the reserve was £40k however bidding has already reached £80k with a week left before the auction. The residents noted that the land contains ancient woodland and were concerned that the successful purchaser would submit a planning application. They were also concerned that residents would be bidding against each other which would raise the price artificially. Cllrs had advised setting up TPO's and wrote a letter in support of the residents who requested an Area Tree preservation Order. There was much discussion in the meeting regarding the letter of support. Councillors were reminded that the meeting in September had been quorate and at the time of the meeting the auction was still open and there was no knowledge as to who was bidding for the land. It was highlighted that the letter could not be retracted. Discussion on this point continued until it was stopped by the Chair. Councillors were pleased to see both parties reach out to each other at the end of the session. **(10/21) Minute to be removed next month.**

0464 Benches: it was agreed in the June meeting that Tilford PC would purchase 2 x benches for the land adjacent to the Barley Mow and in the September meeting councillors agreed a bench design. Prior to the December meeting Cllr Lee and the clerk met with The Barley Mow to discuss where the benches should be sited. It was agreed that they should be placed at the back of the land facing outwards towards the main Village Green as this would encourage people to stop and admire the view and/or picnic. Cllr Lee had researched half moon benches and has found one that is bespoke. Cllrs approved the bench and the revised cost. **(07/21). Cllr Lee**

0401 VDS: The clerk advised that a VDS was important as it becomes a useful reference point for planning and once adopted it becomes a material consideration for planning applications. A VDS can protect the integrity of a location and provide guidelines as to the size of properties, gardens, building materials etc. Cllr Lee advised that it would be beneficial to receive input from a range of people within the village and would canvas for anyone willing to get involved in the March issue of Tilford Life. Churt and Thursley have good examples of a VDS and the clerk had circulated copies. WBC are able to provide advice and support. A MOP volunteered to join the working party and another MOP agreed to join in the June meeting. **(06/21). Cllr Lee**

0544 War memorial renovation: The PC has been made aware that the inscription was difficult to read and some remedial work was required. The clerk has contacted WBC who have advised that planning permission from them is not required even though the monument is listed. The clerk has contacted two stonemasons and received one quote to date. The clerk has spoken at length to the war memorial Association who have advised the clerk to submit a pre application. Work on the war memorial can be undertaken under the PC's powers to maintain, repair, protect and adapt war

- memorials (War Memorials (Local Authorities' Powers) Act 1923 s.1. The clerk advised that any funding would not cover the renovation work to both the war memorial and the surrounding paving. The clerk advised that it will cost £300 to have the steps made secure using like-for-like materials. A contractor is on stand-by to complete the work by 11<sup>th</sup> November the clerk is waiting on confirmation from heritage @ Waverley that listed building planning permission is not required for this work. The clerk advised that the paving surrounding the war memorial was uneven and would require some remedial work. The estimate was up to £10k and as the WMT had provide funding within 6 years further funding from them would be unlikely. Councillors agreed to £300 for the immediate step work and agreed that £10k should be put aside in the 2022/23 budget review. **(10/21). The Clerk**
- 0509 Shepherds Way tree planting: A resident has noted that she would like to plant cherry trees and install post and rails to deter parking on the verges in Shepherds Way. The clerk has contacted SCC Highways who have provided information as to how to apply for a tree license. SCC Highways noted that cherry trees would not be allowed nor would post and rail fencing. The clerk met with the resident and 7-8 possible locations were agreed. Cllr Stewart has contacted the garden club for tree suggestions. The clerk to look at Waverley Lane where a number of trees have been planted on the verge and then to submit a tree planting application. **(09/21). The Clerk**
- 0467 FAQ: Following the March meeting it was agreed that the clerk should upload an FAQ sheet to the website on parking and street lighting as these are frequently raised issues. Following a discussion with Cllr Lee, the clerk circulated a list of themes to councillors prior to the July meeting. The clerk to complete the detail and upload onto the website. **(07/21). The Clerk**
- 0409 Drones: Cllr Lee had advised that a member of the public had taken photographs using a drone to illustrate the remedial work that had been undertaken on the village green. The photograph had inadvertently included images of residents' gardens. Cllr Wilkinson had forwarded information on drone usage prior to his resignation. The Clerk and Cllr Lee to follow up and will form an agenda item at the July meeting. **(06/21). Cllr Lee / The Clerk**
- 0545 TIB Turf and Bramble removal: The contractor has confirmed that the final post and rail work will be completed in this area in October. The turf in the area has taken well and the area looks much improved. A section of post and rail adjacent to the East Bridge has been knocked down and this is to be added to the post and rail project. Cllrs asked if reflectors can be put on this section when it is replaced. The work will be completed in October. **(10/21). The Clerk**
- 0546 CCTV / ANPR: Cllr Lee and the clerk met with Stephen Cake (DOCO) regarding recent incidents of anti social behaviour on the village green. SC noted that the signage needing improving. Bunds and the height of the kerb was also discussed as a deterrent for vehicles driving across the green. SC offered to look into ways of getting some free ANPR cameras which might help with traffic calming and can be used for gathering evidence. The clerk has follow up but and SC advised that he had not heard back from his Borough Commander since sending the report. **(10/21). The Clerk / Cllr Lee**
- 0431 Electric Vehicle (EV) charging point: The Clerk had circulated an email from WBC which had asked for towns and villages to nominate electric car charging points. The clerk met with WBC who advised that street lamps were not a pre-requisite for providing EV charging points. WBC advised that there was a project being funded by SCC under which priority was being given to areas where residents park vehicles. The clerk had nominated Riverside car park and The Institute (it was noted that this was not owned by the PC but by a Trust) for the purposes of being able to understand whether they would be acceptable locations and/or could potentially be included within the project. **(06/21). Cllrs Lee/Stewart, The clerk.**
- 0433 Councillor Lee proposed purchasing a shed in which packaging eg crisps can be collected for recycling. Councillors discussed where it could do with some suggesting at All Saints School to maximise recycling opportunities or on Institute Land if Trustees approved this. Councillor Lee to provide quotes for the July meeting. **(06/21). Cllr Lee**

- 0472 Stonehills land proposal: A synopsis of the proposal from Tilford Cricket Club had been circulated to councillors. TCC would like a small area of the Stonehills Land (2%) on which to build a set of three cricket nets which were needed in order to retain their 15/16 year old cricketers. The cost was estimated at £40k with funding in place and once planning had been obtained it would take 3 weeks to install. A working party of 9 has met to brainstorm in the woods at Stonehills. The idea generation has been a very collaborative process resulting in numerous ideas being proposed. Views of residents has been informally canvassed and every idea was discussed and noted. The land was also recognised for the fact that it forms a wildlife corridor and connects Hankley Common (and Thursley NNR) with The Flashes and Frensham Common and therefore the special land designations that surround Stonehills such as AONB, AGLV and conservation land must be taken into consideration at the project planning stages. The challenging aspects of car parking and ensuring that the scheme does not become a honeypot were also discussed. **(06/21). Cllrs Lee, Tahir, The Clerk**
- 0419 Stonehills leaflet: Councillors approved £30 for a leaflet to advertise the survey and project which it does under its powers to provide information (Local Government Act,1972, s.142). **(06/21).**
- 0512 An email was received from WBC regarding a 'Welcome Back Fund'. Cllrs were advised to contact the clerk if they had any ideas for projects to access the funds and the clerk would share with WBC. The clerk asked if Tilford signs could be added to the cleaning list. WBC to confirm if this can happen. Cllr Morland noticed that the signage at Stockbridge car park had been cleaned. **(09/21).**
- 0547 TCF: progress has been made with the 5 strong committee and there might be an option of land. TCF committee would like to do something to start to advertise the community farm and it was agreed that 2-3 barrels have been placed on the mound by the west bridge and planted with herbs and flowers. Cllr Morland was thanked for watering the barrels. The committee re currently looking at land options and are hoping to do a leaflet drop to the whole village within three weeks. The website has been completed. The objective is to start small. **(10/21). Cllrs Lee, Tahir, Stewart**
- 0548 Pavement widening: Cllr Lee and the clerk met with SSE to discuss whether there was an option to remove two concrete steps and relocate the access to the substation thus freeing up space to widen the pavement. SSE have agreed but would require access via a small section of Diocese/SCC land. Keats Fearn negotiated a fee of £2.5k for the land transfer. The clerk met with Katy Poulam in April who advised that this scheme would cost £45k. The clerk met with SCC highways on May 25th who advised that if the bank were supported the 2m of land would not be needed as the pavement and the bank up to the fence is all highways land. SCC stated that environmental assessment works would need to be conducted and a lot of vegetation would have to be removed before undertaking the work. SCC explained that if this was an SCC project there would be a full design session first which would also include adding gullies into the road as it was noted that there as an issue with excess rainwater running down from the school and along the side of the road. This would increase the project cost to £100k. If the PC briefed SCC to do the design work it would not be done for year and would cost £10k. Councillors met on site to review the scheme and to understand the vegetation that needed to be cut back. After much discussion it was agreed that this is capital project and the PC to write to Cllr Harmer to understand how this can be funded. This project was discussed at the Western village meeting held on 5.10.2021 and follow up correspondence from SCC Highways means that there is no option for SCC to fund this. It was agreed that the clerk would submit a CIL application to Waverley BC by the 15<sup>th</sup> October 2021 deadline. Cllr Adams stated that he would support the application. **(10/21). The Clerk**
- 0495 The clerk had investigated planning training. SALC can provide a bespoke session at £400 and will take 2-3 hours. Zac Ellwood noted that this is something that WBC might be running in the future so it was agreed to wait to see what happens as this might be a cheaper option. **(07/21).**
- 0549 Goal, Shepherds Way: the clerk reminded councillors that the goal for shepherds way is outstanding and that funding has been received for this. Cllrs Lee, Rahman met on site and agreed the location. The clerk has sourced suitable goal posts. **(10/21). Cllrs Rahman, Lee Minute to be deleted as covered under agenda item 13.**

- 0497 CIL: the next round of CIL funding is open for applications from WBC. **(10/21). Minute to be removed as covered under minute 0548**
- 0498 Bench Shepherds Way: Cllr Stewart asked if a bench could be installed at Shepherds Way. **(10/21). Minute to be deleted as covered under agenda item 13.**
- 0505 A resident asked whether it was possible to add a cul de sac sign at the entrance to Shepherds Way. Cllr Harmer advised that this should be bought to the Western Village meeting schedule for October **(09/21).**
- 0519 A resident proposed that the PC should adopt the telephone box adjacent to the East Bridge and that it should be converted into an oral history project where different sounds would be recorded and it was thought that this would appeal to both the schools as well as the community as a whole. It was noted that the PC would be liable to any on-going maintenance, annual insurance (thought to be c.£20) and would need to be added to the PC's asset register. It was also questioned whether there would be a cost for the electricity being used. Cllr agreed to the proposal however it was noted that parking around the telephone box should be looked at, no paper products should be sited in the telephone box and there needed to be a group that would be responsible for project. The resident offered to make an application to the Lottery Heritage Fund which if successful would fund the restoration project. **(09/21). The Clerk**
- 0550 Councillor Lee advised that the signage on the Village green needed updating both in terms of content and design. Listing the bye laws was also discussed so that it was easier for these to be referenced if someone has contravened any of them. Councillors felt that at this stage it was not necessary to have no parking signs on the post and rails at each corner of the village green as this is a highway code rule not to park right be a junction. Cllrs Morland and Lee shared details of the signage wording with the clerk. The clerk to work up the artwork and to get printed and have allocated up to £1,500 to spend on this which the PC does under its powers to provide certain traffic signs and other notices (Road traffic Regulation Act 1984, s72). **(07/21). The Clerk**
- 0551 Dog waste signage: councillors agreed which signage they preferred. Dog waste signage to go at FP5, Shepherds Way, Stockbridge car park and River side carpark. Signage to be printed at the same time as the village green signage. The PC does under its powers to provide certain traffic signs and other notices (Road traffic Regulation Act 1984, s72) **(10/21). The Clerk**
- 0552 Councillors noted the need for more frequent litter picks to be organised within the community – Cllr Shams to organise a litter pick as soon as possible. **(10/21). Cllr Shams.**
- 0553 VG remedial work: The clerk advised that TCC were very happy with the grass cutting contractor and the results of the major remedial work that was undertaken in April 2021. The clerk noted that a small bit of remedial work was required on a strip of ground in front of the Barley Mow and in front of the square (Barley Mow side). The clerk has agreed the remedial work with Grasstex. Tilford Cricket Club are donating funds towards the cost of the work. The clerk is waiting on a date for the work. **(10/21).**
- 0554 TCC Score Box: TCC advised that the score box which is used for the storage of TCC Junior equipment was not fit for purpose and TCC would like to replace it. TCC advised that the replacement would be visually the same in structure and colour. Cllr Lee noted that the village green bye-ways do not allow for the installation of a permanent structure however cllrs noted that the score box had been in situ since the 1950's. The PC's lawyers confirmed that as the score box had been in situ for 70 years a replacement would be allowed. The clerk has written to TCC advising them of this. Under the terms of the user agreement TCC will share the replacement design with The TPC before installing. **(10/21).**
- 0523 The clerk advised that she had received a request from a new residents wishing to run an athletics club on the village green after school. Councillors did not object to this request and the resident would need to sign a user agreement as well as provide a risk assessment and a copy of their insurance. **(09/21). Minute to be removed next month.**

0555 The BOAT adjacent to Stockbridge carpark needs attention. The clerk notified HG who advised that there was no funding for the BOAT t this time. HG also advised that the landowner was investigating carrying out some improvement work. **(09/21)**

0556 Afghanistan Refugees: Surrey to house 58 refugees. Clle Lee had spoken to the ladies at Islamabad who were happy to help. The clerk forwarded a recent statement from Paul Follows on this matter. **(10/21). Minute to be removed next month.**

0533 Ash trees might need some remedial work. The clerk to contact WBC to suggest that they organise a survey. **(09/21). The Clerk.**

0534 Footpath sign on Squires Hill triangle has fallen over. The clerk to report to HG at SCC Countryside. **(09/21).**

#### **8.0 REPORT FOLLOING THE WESTERN VILLAGE MEETING HELD 5<sup>TH</sup> OCTOBER 2021**

0557 The clerk advised that a meeting was convened by Cllr Harmer and attended by the nine western village parishes as well as representatives from SCC Highways and Countryside. At the meeting shopping list of ROW and Highways maintenance was agreed. SCC confirmed that pavement widening could not be included as a project as there were insufficient funds available. **(10/21). Minute to be removed next month.**

#### **9.0 WBC UPDATE – CLLR B. ADAMS & CLLR J. POTTS**

0420 Cllr Wilkinson asked whether there was any update on the Islamabad planning issue. Cllr Potts advised that both she and Cllr Adams had been working on this together and advised a planning contravention notice) PCN has been served. Cllr Wilkinson also asked whether there was an update on the light pollution area of concern. Cllrs Potts and Adams advised that Environmental Health officers had analysed the lighting last year and said in their view it wasn't harmful however that was not the opinion of local residents. Enforcement officers will need to note the recent changes in the Surrey Hills Management Plan and review the lighting via a site visit at night time with this guidelines. Cllr Mack suggested that officers should view the area from Crooksbury Hill and The Reeds Road as both areas clearly showed the light pollution. Cllr Potts advised that enforcement have noted that some steps have been taken to reduce the impact of the lighting but that a meeting with Ward Cllrs and representatives of the PC would be advisable. Prior to the June meeting Cllr Potts circulated meeting dates for Cllr Lee and the clerk to meet with William Gibb. **(06/21).**

0558 A New owner has been found for Borough Dunsfold which should secure the large percentage of houses that Waverley has to find. **(10/21). Minute to be removed next month.**

0559 Progress is being made on a deal between Guildford and Waverley Borough Councils. Main concern is over the desire to maintain Waverley's services with a question mark over Guildford's services. Full cost analysis is not complete yet. **(10/21). Minute to be removed next month.**

#### **10.0 UPDATE FROM COUNTY COUNCILLOR – CLLR D. HARMER**

0516 Frensham Common – concerns over destruction caused by trail bike riders. NT, WBC and local communities are in discussion as to how to protect the commons. SCC are currently looking to test an approach of partial restrictions and if successful this can then be applied to the byeway running from Squires Hill to Sheephatch. **(09/21).**

0517 SCC Highways is in disarray as it is being restructured. It is not clear when this will be effective from and whether Western village will retain their current highways contacts. **(09/21).**

0560 SCC – 90% of staff are working from home and SCC has combined with 10 other counties to work through a policy to protect the pension fund from rising inflation. (10/21). Minute to be removed next month.

#### **11.0 COUNCILLORS CODE OF CONDUCT & STANDING ORDERS**

0561 The code of conduct and standing orders was recirculated to cllrs prior to the meeting. Cllrs were asked to refresh themselves of the details. Cllrs were reminded that the PC is governed by legislation and that the PC must comply with the law. The clerk to share the Good Cllr guide with everyone. **(10/21). Minute to be removed next month.**

#### **12.0 STOCKBRIDGE CAR PARK**

0562 Stockbridge carpark: The resurfacing quotes were over two years old. The clerk contacted one of the previous companies Katy Poulsam who re-quoted and engaged a new company, Axtell who also quoted in July 2020. Quotes started from £14,450 subject to finish so in real terms was likely to be in the region of £20k. The clerk discussed this with Katy Poulsam at a site visit in July. Katy advised that an alternative option would be to do annual maintenance on the car park as any surface will degrade with horse boxes driving over it. Annual maintenance could be £1500-£2k and a new surface would only last at most 10 years. Councillors agreed with this suggestion and the clerk contacted another company for a comparative quote. The clerk met with Quattro who explained that a complete resurface rather than an annual maintenance program was their recommendation. The clerk noted that the PC has significant reserves which must be reduced and based on the recommendation from Quattro suggested that the car park should be resurfaced. After discussion Councillors decided that the PC should follow an annual maintenance program. The clerk instructed Katy Poulsam who advised that basic repair work would now be needed at a cost of £5k before annual maintenance could be conducted. The clerk noted that it would be a better use of public money to undertake the resurfacing correctly followed by an annual maintenance programme. This was debated and agreed that a full resurface was a better option. The clerk to recirculate the three quotes. **(10/21). All, The Clerk**

#### **13.0 SHEPHERDS WAY APPROVAL OF BENCH AND COSTS FOR GOAL MAINTENANCE**

0563 Bench Shepherds Way. It was agreed that this would be located where the bin was previously. Councillors have already agreed to spend up to £500 which it does under its powers to provide roadside seats and shelters (Parish Councils Act 1957 s1). Cllr Lee to forward an image of the bench. **(10/21)**

0564 Goal, Shepherds Way: the clerk reminded councillors that the goal for shepherds way is outstanding and that funding has been received for this. Cllrs Lee, Rahman met on site and agreed the location. The clerk has sourced suitable goal posts and will forward to councillors. **(10/21). Cllrs Rahman, Lee**

#### **14.0 SQUIRES HILL / TILFORD STREET SCRAPE BACK**

0565 A quote of £300 for the scrape back of pavement from Squires Hill junction to Waverley Abbey school was accepted by councillors. The work to be completed in mid November. **(10/21).**

#### **15.0 QUEENS GREEN CANOPY.**

0566 As part of the Jubilee celebrations SCC are funding 11 trees for each parish and plaques are available. The Queen's Green Canopy could be used for the Shepherds Way tree planting initiative There is also another tree planting initiative where 100+ trees are available for each parish. Cllr Lee to include an article in Tilford Life inviting any resident to come forward if they have land and can plant some trees. Cllr Shams noted that over 1,000 trees had been planted in Islamabad and as such some of this quantity should be included within the tree quota. It was noted that as well as planting the trees there would need to be an aftercare team as trees need to be looked after for three years. The clerk

to send a map of the Parish boundary to Cllr Morland. Cllr Rahman to discuss the project with both schools. **(10/21). Lee - Tilford Life, Rahman - School liaison**

## **16.0 FINANCE**

- 0567 Councillors reviewed and noted Bank Account balances: £68,977.92 (current) and £34,908.25 (deposit). Bank reconciliation had been completed and circulated before the meeting and Cllrs confirmed that they were approved. Cllr Morland signed the bank reconciliations. Bank statements are to 1<sup>st</sup> October 2021. **(10/21). Minute to be removed next month**
- 0568 Cheque listing was circulated to councillors in advance of the meeting. Cheques were raised for August and September totalling £9,287.10 with 7 cheques being over £500, Grasstex £1158, £888 for Chalice (tree survey) and 2 x warden salaries and the clerks salary. **(10/21). Minute to be removed next month**
- 0569 A list of expenditure to date was circulated in advance of the meeting. There was nothing extraordinary to note on expenditure however councillors were reminded that there is a high level of reserves. The clerk noted that £58 misc expenditure that had been incorrectly posted as misc income had been resolved and Cllr Morland signed the supporting paperwork. **(10/21). Minute to be removed next month**
- 0570 The clerk noted that the mid term internal audit would be held in November. Cllr Morland to attend / meet with auditor for best practice. **(10/21). Minute to be removed next month.**
- 0571 The clerk noted that the external audit had been returned approved with one note over the mis transcription of one figure. The notice advising of the conclusion of the audit has been posted on the website and on the noticeboard by 30<sup>th</sup> September. **(10/21). Minute to be removed next month.**
- 0531 Cllr Morland raised the clerk's pension. The clerk and Cllr Morland to discuss offline. **(09/21). Cllr Morland**

## **19.0 REPORTS & CORRESPONDENCE**

- 0572 Review of ward boundaries has proposed a reduction from 4 to 3 ward councillors across the western rural villages. Tilford, Churt, Frensham and Thursley grouped together under the working name Churt-Frensham. Consultation open for at c 8 weeks. Boundary review to be discussed in November meeting. **(10/21).**
- 0573 An Email was received from a resident who was concerned with the way the PC had responded to a recent planning application. The PC firstly apologised for the delay in responding to the original letter which had crossed over summer leave. The PC and apologised to the resident as there had been a genuine misunderstanding with how a form had been worded on the planning website. He clerk to write a formal letter of apology to the resident. The PC emphasised that it takes all planning applications very seriously and endeavours to be as thorough as it can. **(10/21). Minute to be removed next month.**
- 0574 LPP2 is being reconsulted following a revision to the development sites being proposed in Hindhead and Haslemere. Cllrs are members of the public are welcome to respond t the consultation. **(10/21). Minute to be removed next month.**
- 0575 A bio diversity meeting is being held by the Surrey Wildlife Trust on 21<sup>st</sup> October 2021. All cllrs welcome to dial in. The link has been shared by the clerk. **(10/21).**
- 0576 A resident contacted the clerk about an incident of fly tipping. This was also reported to WBC who contacted the clerk on the same point. The clerk has responded and the fly tipping has been dealt with. **(10/21). Minute to be removed next month.**

**20.0 MATTERS RAISED BY MEMBERS**

0577 Christmas Tree: it was agreed that the PC would again have a Christmas Tree on the green. Cllr Morland had agreed to provide a tree and a resident will help transfer it to the green. Cllr Morland to ask 1<sup>st</sup> Call to fell the tree. **(10/21)**.

0578 TIB: Cllr Stewart requested funding of £100 for bulbs which cllrs agreed to under its powers to plant trees and shrubs (Highways Act 1980 s 96). **(10/21)**.

0579 Superfast broadband: need to encourage as many people as possible to sign up. An article to be included in the next edition of Tilford Life. **(10/21)**.

**21.0 DATE OF NEXT MEETING: Thursday 4th November 2021. 7.30pm. Tilford Institute.**

**Meeting closed at 22.00**