



TILFORD PARISH COUNCIL
Minutes of The June Meeting

Thursday 3rd June 2021 at 7.30pm
Tilford Institute, Lutyens Hall

Attendees: Cllr D. Lee Cllr I. Tahir Cllr A. Mack
Cllr M. Shams Cllr N. Stewart
Mrs J. Williams (Clerk)
4 x MOP Cllr B. Adams Cllr D. Harmer

1.0 WELCOME

0388 Cllr Lee welcomed councillors and Members of the Public to the meeting, the first face to face meeting for since March 2020. Everyone was reminded of the covid protocols. **(06/21) Minute to be removed next month.**

2.0 APOLOGIES FOR ABSENCE

0389 There were no apologies for absence. **(06/21) Minute to be removed next month.**

3.0 DECLARATIONS OF PECUNIARY INTEREST

0390 Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the zoom session when the meeting discusses and votes on the matter. Cllr Lee declared an interest in planning application WA/2021/01239 which is Cllr Lees planning application. Cllr Lee withdrew from the room when this matter was discussed. There were no further declarations of interest. **(06/21). Minute to be removed next month.**

4.0 CO-OPTION OF A NEW COUNCILLOR

0391 Two members of the public each spoke for two minutes explaining why they would like to join the Parish Council. A signed ballot was held and Nigel Morland was duly elected. **(06/21) Minute to be removed next month.**

0392 Councillors recognised that the unsuccessful candidate had many skills and questioned whether it was possible for the PC membership to be expanded to 7. Cllr Lee explained that some work had been done on this matter by the previous clerk but that it was quite complicated. The clerk to investigate. **(06/21).**

0393 Cllr Tahir noted that on the WBC website Tilford PC was listed as having 7 seats. Councillors were surprised at this. The clerk to contact WBC and ascertain the correct number of seats and whether the vacancy has to be re-advertised. **(06/21).**

5.0 ROLES AND RESPONSIBILITIES

0394 It was agreed that this should be deferred until the following month. **(06/21) Minute to be removed next month.**

6.0 QUESTIONS FROM THE PUBLIC

0395 There were no questions from the public. **(06/21) Minute to be removed next month.**

7.0 PLANNING

Cllr Lee withdrew from the meeting and took no part in the discussion.

WA/2021/01239	RIVERSMEET COTTAGE TILFORD STREET TILFORD GU10 2BW	Erection of extensions and alterations (revision of wa/2020/0439). Tilford Parish Council supports this application.
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8.0 APPROVAL OF MINUTES OF THE ANNUAL PC MEETING HELD 5th MAY 2021

0396 The minutes of the Annual Parish Council meeting held on 5th May 2021 were agreed and were signed by the Chairman. **(06/21). Minute to be removed next month.**

9.0 APPROVAL OF MINUTES OF ANNUAL PARISH ASSEMBLY HELD 5th MAY 2021

0397 The minutes of the Annual Parish Assembly held on 5th May 2021 were agreed and were signed by the Chairman. **(06/21). Minute to be removed next month.**

10.0 MATTERS ARISING

0398 A resident asked whether there was a benefit to setting up a group to discuss cycling in the October 2021 meeting. The clerk noted that there was already a forum established with members of the western villages and suggested she ask to see if Tilford could participate. The clerk noted that the forum had been successfully awarded CIL funds to extend cycleways around Waverley and that there were active projects been championed by Cllr Harmer for Milford – Estead cycleway and Haslemere – Farnham cycleway. **(06/21).**

0399 Benches: it was agreed in the June meeting that Tilford PC would purchase 2 x benches for the land adjacent to the Barley Mow and in the September meeting councillors agreed a bench design. Prior to the December meeting Cllr Lee and the clerk met with The Barley Mow to discuss where the benches should be sited. It was agreed that they should be placed at the back of the land facing outwards towards the main Village Green as this would encourage people to stop and admire the view and/or picnic. Cllr Lee had researched half moon benches made from a composite material and explained that there were limited options and more bench-style. It was agreed that Cllr Lee should look at a bespoke version and councillors would discuss the cost in the July meeting. **(06/21).**

0400 Blocked ROW Crooksbury Hill: Councillor Mack shared information on this prior to the July meeting. Two access point near to Crooksbury Farm have been closed and one access point near to Crooksbury House has also been closed. Councillor Harmer advised that a letter had been sent about this. Cllr Mack advised that a second path had been closed and Cllr Harmer advised Cllr Mack to write to SCC

Countryside to alert them to this matter. The matter has been resolved. **(06/21). Minute to be removed next month.**

- 0401 VDS: The clerk advised that a VDS was important as it becomes a useful reference point for planning and once adopted it becomes a material consideration for planning applications. A VDS can protect the integrity of a location and provide guidelines as to the size of properties, gardens, building materials etc. Cllr Lee advised that it would be beneficial to receive input from a range of people within the village and would canvas for anyone willing to get involved in the March issue of Tilford Life. Churt and Thursley have good examples of a VDS and the clerk had circulated copies. WBC are able to provide advice and support. A MOP volunteered to join the working party and another MOP agreed to join in the June meeting. **(06/21).**
- 0402 Community Farm: The working party met on 24th May and are considering two parcels of land. It was suggested that a letter be sent to one of the landowners to see if they would consider leasing the land to the Community Farm. Cllr Tahir asked if there was an opportunity of having some raised beds at Stonehills with a sign about the community farm and contact details. It was agreed that the Parish Council would fund a leaflet to the village about this matter which it can do under its powers to provide allotments (Small Holding and Allotments Act 1908, s.23). The clerk noted that the working party should consider funding for this project as all grant application usually need the applicant to demonstrate some match funding. **(06/21).**
- 0403 The clerk has reported 2 x broken panes of glass in the telephone box near to the East Bridge and it has been repaired. **(06/21).**
- 0404 Pavement widening: Cllr Lee and the clerk met with SSE to discuss whether there was an option to remove two concrete steps and relocate the access to the substation thus freeing up space to widen the pavement. SSE have agreed but would require access via a small section of Diocese/SCC land. Keats Fearn advised that the land was worth between £2.5-£5k and advised that their negotiation fee for the land transfer would be £500. The clerk advised councillors that there would be legal fees on top of this. Councillors agreed to this expenditure which the PC is able to undertake under its powers to enter into an agreement as to dedication and widening (Highways Act 1980, ss 47, 116). Keats Fearn have confirmed that the owners are prepared to sell a 2m strip for £2,500. The clerk met with Katy Poulsum in April who advised that this would cost £45k. The clerk met with SCC highways on May 25th who advised that if the bank were supported the 2m of land would not be needed as the pavement and the bank up to the fence is all highways land. SCC stated that environmental assessment works would need to be conducted and a lot of vegetation would have to be removed before undertaking the work. SCC explained that if this was an SCC project there would be a full design session first which would also include adding gullies into the road as it was noted that there as an issue with excess rainwater running down from the school and along the side of the road. This would increase the project cost to £100k. If the PC briefed SCC to do the design work it would not be done for year and would cost £10k. The other option would be to run a footpath at the top of the bank. The clerk to "hold" the 2m land option and councillors to meet on site to discuss. Cllr Harmer to confirm that it is highways land. **(06/21).**
- 0405 Stonehills land proposal: A synopsis of the proposal from Tilford Cricket Club had been circulated to councillors. TCC would like a small area of the Stonehills Land (2%) on which to build a set of three cricket nets which were needed in order to retain their 15/16 year old cricketers. The cost was estimated at £40k with funding in place and once planning had been obtained it would take 3 weeks to install. A lively discussion ensued with plenty of support for the idea including from the chair of the tennis club. Cllrs did note that parking would likely be an issue and there were some concerns whether this would result in people parking along the BOATs which would not be allowed. Councillor Shams thought that the project was a great idea and that any problems could be solved easily. Cllr Lee noted that the PC are custodians for the land and that there have been a number of suggestions for Stonehills over the years including an arboretum, sensory garden etc. Cllr Lee also highlighted that the plan involved the removal of some trees which would need to be offset should the project get the go-ahead and noted that due to a clause in the tennis club's lease the facilities could not be shared. TCC explained that they had taken advice from an architecture who had offered to submit

the plans without charge. The clerk advised that this would not be allowed under the PC's Code of Conduct and that, subject to the result of the public consultation, the working party should work towards obtaining costs from three architects and one would be selected from those that tender. A working party of 9 has been formed. **(06/21)**.

- 0317 War memorial renovation: The PC has been made aware that the inscription was difficult to read and some remedial work was required. The clerk has contacted WBC who have advised that planning permission from them is not required even though the monument is listed. The clerk has contacted two stonemasons and received one quote to date. He clerk has spoken at length to the war memorial Association who have advised the clerk to submit a pre application. Work on the war memorial can be undertaken under the PC's powers to maintain, repair, protect and adapt war memorials (War Memorials (Local Authorities' Powers) Act 1923 s.1 **(04/21)**.
- 0318 A resident raised a concern regarding excessive car parking on a bridleway that leads to a permissive footpath. Those parking are ignoring the no parking signs and causing a danger to equestrians. Cllr Harmer advised for photos to be taken and for the clerk to send them to HG in countryside who might be able to install extra posts. Cllr Lee contacted the resident with an update. The BW is currently closed and once reopened photos will be taken if the problem persists. **(04/21)**.
- 0406 Shepherds Way tree planting: A resident has noted that she would like to plant cherry trees and install post and rails to deter parking on the verges in Shepherds Way. The clerk has contacted SCC Highways who have provided information as to how to apply for a tree license. SCC Highways noted that cherry trees would not be allowed nor would post and rail fencing. The clerk had written to Matt Furniss (SCC) in April and has followed this up again at the end of May. Matt Furniss had successfully planted trees elsewhere. **(06/21)**.
- 0407 FAQ: During the March meeting an MOP asked if there were plans to make the road in front of the Barley Mow one way. Cllr Lee noted that there were no plans and that h bars had been added to help over taking and passing. The MOP asked whether it would be a good idea to reduce the speed to 20mph in this zone. Cllr Harmer noted that there were no statistics of fatal accidents in this area. Cllr Harmer asked how it would be enforced. If there was a crossing it would need to be lit which is against Tilford's dark skies policy. Highways would need to conduct a speed survey as speed can only be reduced legally to 20mph if the calculation shows that the average speed in this area is less than 25mph. Cllr Harmer and Cllr Lee to discuss speeding offline. The clerk to upload an FAQ sheet to the website on parking and street lighting as these are frequently raised issues. Cllr Lee and the clerk to discuss. **(06/21)**.
- 0408 Greener Forum: Cllrs Lee and Stewart attended a meeting along with Thursley, Witley, Wonerish, Churt Parish Councils. It was clear from the meeting that all the parish councils shared a common interest but were all at different levels. Thursley and Churt had undertaken the most amount of work and both had a lot of information on their websites – Churt has established a net zero environmental charter which was something that Cllrs Lee and Stewart would like to propose for Tilford PC to adopt. It was noted that whilst Tilford considered the environmental impact of its decision making this would enable it to take it further as well as support SCC's and WBC's green direction. It was agreed that Cllr Lee will draft a charter to present to Tilford Parish Council and an article on this matter will be published in Tilford Life. Cllr Adams noted that there was a lot of good information in the Surrey Hills Management plan which Cllrs might refer to whilst drafting the charter. A further meeting has been held where he EV contact from WBC attended and gave a presentation. **(06/21)**
- 0409 Drones: Cllr Lee had advised that a member of the public had taken photographs using a drone to illustrate the remedial work that had been undertaken on the village green. The photograph had inadvertently included images of residents' gardens. Cllr Wilkinson had forwarded information on drone usage prior to his resignation. The Clerk and Cllr Lee to follow up and will form an agenda item at the July meeting. **(06/21)**.
- 0410 TIB Turf and Bramble removal: The Clerk advised work is due to start on 7th June 2021. Cllr Morland has offered to water the turf whilst it beds in. **(06/21)**.

- 0411 Wardens: Councillors agreed that wardens should be sought for 24th April to work every weekend. From the end of term wardens to work full time until the schools return in September. The Clerk to contact those who worked as wardens last year and Cllr Lee to place an advert in Tilford Life. **(06/21). Minute to be removed as covered under agenda item 16.**
- 0412 Adopt phone box: A resident asked whether it would be possible to adopt the phone box by the East Bridge with one idea being for it to become a prayer pod. Cllr Lee advised that this had been considered in 2018 and at that time cllrs voted against it. Cllr Lee noted that there were some villages with very successful phone boxes eg Compton who's phone box has its own instagram account! Cllr Stewart noted that it could be a good idea and that perhaps responsibility for it could be shared between the different clubs and organisations. The clerk has already discussed advantages and disadvantages with the former clerk of Frensham. The item was added to the May and June agendas but is deferred to July due to the availability of the resident proposing this idea. **(06/21).**
- 0413 Dog waste: A number of residents had complained about a series of dog waste bags that had been found along FP5. Cllr Lee noted that someone had checked inside the bags and it was not dog waste but bark so it was a strange prank. Cllr Lee advised that the community undertake a number of community litter picks as well as employ wardens. Cllr Stewart felt that there needed to be an education campaign (via the schools and Tilford Life) and the clerk advised that Thursley had recently designed an effective poster on this subject. The clerk thought that WBC no longer provide dog waste bins but dual bins but would seek further information from WBC. Cllr Mack noted that Bentley PC provide dog waste bags. Cllr Wilkinson advocated adhering to the PC's no bin policy as bins only get overfilled and look worse when they are overflowing as well as cause health and safety concerns. **(06/21). Item to be removed as covered under agenda item 20.**
- 0414 Tilford Enterprise Centre: a letter was received from TEC proposing the removal of the leyandi trees and the building of a cricket pavilion and Parish council building that would be leased at a peppercorn rent. TCC have contacted the PC and advised that they will be guided by the PC. Cllr Lee contacted The Institute. The clerk sent a response on behalf of the PC to the landowner. There has been no further communication or update from the land owner. **(06/21).**
- 0415 As a result of Tilford PC taking over responsibility for the grass cutting on the village green Grasstex have been engaged to undertake the work. It was noted that WBC were currently running a 'No Mow May' initiative and Tilford PC could look at this in 2022. The clerk noted that in areas of recreation / public access such as Shepherds rec and the village green the grass would need to be kept short because the prevalence of tics. **(06/21) Minute to be removed next month**
- 0416 CCTV / ANPR: Cllr Lee and the clerk met with Stephen Cake (DOCO) regarding recent incidents of anti social behaviour on the village green. SC noted that the signage needing improving. Bunds and the height of the kerb was also discussed as a deterrent for vehicles driving across the green. SC offered to look into ways of getting some free ANPR cameras which might help with traffic calming and can be used for gathering evidence. The clerk to follow up as there has been no update. **(06/21).**
- 0383 Mollie's Ride: a resident had written to the PC advising that unless members of the public stopped leaving dog waste along the pathway the owner would have no choice but to reluctantly close the access route. Councillors discussed the issue at some length with all agreeing that education was the route and that signage was a better option than the risk of over flowing bins. The clerk to advise the land owner that the PC would be looking into signage and the clerk to bring costs and designs to the next meeting. **(05/21).**
- 0417 Shepherds Way residents wrote a strong letter of complaint to Waverley Abbey School regarding the fact that their residential street is effectively a "no go" area from 3-3.30pm every day. It was noted that residents had not approached the PC to help first however it was agreed that the PC should send a letter asking if the school can provide some form of parking control. The clerk has drafted a letter. **(06/21).**

11.0 REPORT FOLLOWING THE MEETING OF THE STONEHILLS WORKING PARTY HELD 10th & 25th MAY 2021

- 0418 Cllr Lee advised that the 9 strong working party met to brainstorm in the woods at Stonehills. The idea generation has been a very collaborative process resulting in numerous ideas being proposed. Views of residents has been informally canvassed and every idea was discussed and noted. The land was also recognised for the fact that it forms a wildlife corridor and connects Hankley Common (and Thursley NNR) with The Flashes and Frensham Common and therefore the special land designations that surround Stonehills such as AONB, AGLV and conservation land must be taken into consideration at the project planning stages. The challenging aspects of car parking and ensuring that the scheme does not become a honeypot were also discussed. The working party agreed to produce a leaflet and devise a survey to understand residents' views for this area. It was noted that the trees need to be surveyed. The clerk shared a quote prior to the meeting of £880 which councillors accepted under their powers to maintain land for public recreation (Public Health Act 1875 s.164). The clerk noted that there were not many arboriculturists to choose from as it is a specialised accreditation.
- 0419 Councillors approved £30 for a leaflet to advertise the survey and project which it does under its powers to provide information (Local Government Act, 1972, s.142).

12.0 WBC UPDATE – CLLR B. ADAMS & CLLR J. POTTS

- 0420 Cllr Wilkinson asked whether there was any update on the Islamabad planning issue. Cllr Potts advised that both she and Cllr Adams had been working on this together and advised a planning contravention notice) PCN has been served. Cllr Wilkinson also asked whether there was an update on the light pollution area of concern. Cllrs Potts and Adams advised that Environmental Health officers had analysed the lighting last year and said in their view it wasn't harmful however that was not the opinion of local residents. Enforcement officers will need to note the recent changes in the Surrey Hills Management Plan and review the lighting via a site visit at night time with this guidelines. Cllr Mack suggested that officers should view the area from Crooksbury Hill and The Reeds Road as both areas clearly showed the light pollution. Cllr Potts advised that enforcement have noted that some steps have been taken to reduce the impact of the lighting but that a meeting with Ward Cllrs and representatives of the PC would be advisable. Prior to the June meeting Cllr Potts circulated meeting dates for Cllr Lee and the clerk to meet with Williams Gibb. **(06/21).**
- 0421 Boundary review and constituency boundary reviews are on-going. Cllr Adams remarked that the previous constituency boundary review had not been implemented. **(06/21). Minute to be removed next month.**
- 0422 Waverley and Guildford Borough councils are exploring ways of working together as a way of saving money. **(06/21). Minute to be removed next month.**
- 0423 There is a new Leader of WBC, Paul Follows and John Ward, the previous Leader has become Mayor. **(06/21). Minute to be removed next month.**
- 0424 BA advised that he now sits on the Standards and value for Money Committees. Cllr Anna James is now on the planning committee. **(06/21). Minute to be removed next month.**
- 0425 WBC have changed the format of some of their committees. O&S have merged and are now 2 not 4 committees and planning committees have also merged. **(06/21). Minute to be removed next month.**

13.0 UPDATE FROM COUNTY COUNCILLOR – CLLR D. HARMER

- 0426 Unitary Authority – discussions are still on-going. **(06/21). Minute to be removed next month.**

0427 Frensham Common – concerns over destruction caused by trail bike riders. NT, WBC and local communities are in discussion as to how to protect the commons and SCC are trying to find solutions. SCC currently looking for support from neighbouring parishes. **(06/21)**.

14.0 POST AROUND THE VILLAGE GREEN

0428 ASB: A resident advised that two weeks ago a group of people had behaved unacceptably on the east side of the village green. The resident noted that as wooden posts had been installed on the other side of the village green it had set a precedent and the resident asked whether anything could be on the east side to prevent something similar happening again. Cllr Lee spoke on behalf of the council saying how sorry she was and explained that the PC had just completed a crime review where it noted that there had only been 20 incidents of crime in the past year. Having heard the full account Cllr Lee noted that it was quite clear that a number of bye-laws had been broken. The clerk advised that it was important for all incidents to be reported to the police either via 999 or via 101. The police are driven by statistics and cannot help if crime is not reported. Cllr Wilkinson noted that the RSPCA can also be called in the event of their being any concerns over animal cruelty. The clerk noted that even with post and rail / dragons teeth some of the behaviour might persist. The clerk met with SCC Highways who advised that there were a lot of services under the green and this could impact where the posts were put. There is also a pumping area that needs a clearance to allow for SCC contractors so this would mean that potentially there would be a gap leaving the area still accessible. The clerk has contacted three different people and was waiting for quotes. The clerk asked Shaan Ali how much SCC had spent on posts and this had ranged between £4.5-£12k for village green post work. There was another lengthy discussion around this with the majority of councillors noting that this was a one-off event and were opposed to adding in the posts however it was agreed that this would be reviewed in the July meeting when the quotes would be available. **(06/21)**.

15.0 STOCKBRIDGE CAR PARK

0429 Stockbridge carpark: The resurfacing quotes were over two years old. The clerk contacted one of the previous companies Katy Poulsam who re-quoted and engaged a new company, Axtell who also quoted in July 2020. Quotes started from £14,450 subject to finish so in real terms was likely to be in the region of £20k. Due to the delay to the Riverside car park remedial works it was agreed that works to the Stockbridge car park would not take place until March 2021 as the winter is not optimum for surface dressing. The clerk discussed this with Katy Poulsam at a recent site visit. Katy advised that a better option would be to do annual maintenance on the car park as any surface will degrade with horse boxes driving over it. Annual maintenance could be £1500-£2k and a new surface would only last at most 10 years. Councillors were happy with this suggestion and the clerk to seek comparable quotes. **(06/21)**.

16.0 WARDENS

0430 Wardens: three wardens have started and will cover weekends up to 1st when three wardens from summer 2020 will join the rota and cover will move to full time. **(06/21)**.

17.0 EV CHARGING

0431 Electric Vehicle (EV) charging point: The Clerk had circulated an email from WBC which had asked for towns and villages to nominate electric car charging points. The clerk met with WBC who advised that street lamps were not a pre-requisite for providing EV charging points. WBC advised that there was a project being funded by SCC under which priority was being given to areas where residents park vehicles. The clerk had nominated Riverside car park and The Institute (it was noted that this was not owned by the PC but by a Trust) for the purposes of being able to understand whether they would be acceptable locations and/or could potentially be included within the project. **(06/21)**.

18.0 TELEPHONE BOX

0432 Agenda item deferred as MOP was unavailable. **(06/21)**. **Minute to be removed next month.**

19.0 TERRA CYCLE SHED

- 0433 Councillor Lee proposed getting a shed in which some packaging eg crisps can be collected for recycling. Councillors discussed where it could do with some suggesting at All Saints School to maximise recycling opportunities or on Institute Land if Trustees approved this. Councillor Lee to provide quotes for the July meeting. **(06/21).**

20.0 SIGNAGE

- 0434 Councillor Lee advised that the signage on the Village green needed updating both in terms of content and design. Listing the bye laws was also discussed so that it was easier for these to be referenced if someone has contravened any of them. Cllr Morland agreed to look at drafting the signage and Cllr Lee to forward photos of what was on the signage originally. Councillors felt that at this stage it was not necessary to have no parking signs on the post and rails at each corner of the village green as this is a highway code rule not to park right by a junction. **(06/21).**
- 0435 Dog waste signage: the clerk shared an example of no dog waste created by Thursley and it was felt that a more pictorial signage might create more impact. Dog waste signage to go at Mollie's Ride, FP5, Shepherds Way, Stockbridge car park and River side carpark. **(06/21).**

21.0 FINANCE

- 0436 Councillors reviewed and noted Bank Account balances: £91,181.17 (current) and £34,906.77 (deposit). Bank reconciliation had been completed and circulated before the meeting and Cllrs confirmed that they were approved. Bank statements are to 1st May 2021. **(06/21). Minute to be removed next month**
- 0437 Cheque listing was circulated to councillors in advance of the meeting. 10 cheques were raised in May with 2 cheques being over £500, turf and bramble removal part payment £1,765 and the clerks salary. **(06/21). Minute to be removed next month**
- 0438 There was nothing extra-ordinary to note on expenditure and income. **(06/21). Minute to be removed next month**

Audit: the Internal Auditor's report as well as the AGAR was circulated in advance of the meeting.

- 0439 Internal Audit Report 2020-2021: An Internal Interim review was carried out in January 2021 with a follow up review carried out on 5th May 2021. **(06/21). Minute to be removed next month**

The following was reported and noted:

- *Bank reconciliation – no errors noted*
- *Income and expenditure as at 31.3.2021 were confirmed as being accurate*
- *PC Minutes were checked for approvals and decisions made and approval of payments*
- *The asset register was checked and any additions for 2020/21 were discussed*
- *A full check of the end of year documentation was completed and was accurate. This included a validation of any variances of totals over 15% between 2019/20 and 2020/21.*
- *Evidence was shown that the posting of the Notice of the exercise of public rights was posted on the website at least one clear day before the 30 day period begins.*

- 0440 Statement of Internal Control: this was approved and adopted by councillors. **(06/21). Minute to be removed next month**
- 0441 Review of Effectiveness of Internal Audit document: this was reviewed and discussed by Councillors. The document was approved by Councillors and signed by the Clerk and Chairman. **(06/21). Minute to be removed next month**

- 0442 Agree re-appointment of internal auditors for 2020-2021: it was agreed that the internal auditors, Lightatouch, be re-appointed for 2020-2021 reporting period. **(06/21). Minute to be removed next month**
- 0443 Annual Governance Statement 2020-2021: this was considered by Members and it was resolved that the Annual Governance Statement 2020-2021 be approved. **(06/21). Minute to be removed next month**
- 0444 The Notice of the Public Rights of Unaudited Accounts will be advertised on 11th June via the PC's website and noticeboard and will be available to review on request from Monday 14th June – Friday 23rd July 2021 between 9am – 2.30pm. **(06/21). Minute to be removed next month**
- 0445 Accounting Statement 2020-2021: this was considered by Members and it was resolved that the Accounting Statement 2020-2021 be approved. **(06/21). Minute to be removed next month**
- 0446 Councillors were in agreement that £20,000 should be transferred from the current account to the Deposit Account. **(06/21). Minute to be removed next month**

22.0 REPORTS & CORRESPONDENCE

- 0447 TCC requested use of the village green for 2 weeks, Monday – Friday, 9-12 and 1-4 for cricket camps. Numbers would be limited for each camp. TPC agreed in principle subject to the usual paperwork being completed and supplied. **(06/21). Minute to be removed next month.**
- 0448 Thursley PC has written to all Western Village citing issues with regards planning matters. Western villages were asked to contact Thursley should they wish to be included in the letter. Tilford PC noted a number of issues and The clerk to advise Thursley. **(06/21).**
- 0449 Information from WBC received advised that there is to be a Parliamentary constituency review as well as a boundary review. Both are independent to one another. **(06/21). Minute to be removed next month**
- 0450 An email was received from WBC regarding a 'Welcome Back Fund'. Cllrs were advised to contact the clerk if they had any ideas for projects to access the funds and the clerk would share with WBC. The letter also noted that WBC would be undertaken signage cleaning and the clerk to follow up as the signage in Tilford really needs cleaning. **(06/21).**
- 0451 The clerk had contacted WBC planning with regards WA/2021/0156. The clerk noted that further correspondence from the architect had been submitted after the PC had replied. The clerk asked if this was allowed and the planning officer had said it was and that if the PC wanted to submit further representations it could. **(06/21).**

23.0 MATTERS RAISED BY MEMBERS

- 0452 There were no matters raised by members. **(06/21). Minute to be removed next month.**

24.0 DATE OF NEXT MEETING: Thursday 1st July 2021. 7.30pm. Tilford Institute.

25.0 EXEMPT MATTERS

- 0453 Stockbridge boundary: Hedleys have confirmed that they do not have the original sale file any longer. The clerk and Cllr Wilkinson met with residents to view the land adjacent to the Stockbridge carpark and a meeting was then arranged with the landowners in December 2020. Since the meeting there has been an exchange of correspondence. The final letter from the landowners stated that the time limitation had expired. The clerk contacted Grillo LLP (Godalming) however they provided an

unsatisfactory response. The clerk contacted an alternative surveyor who has advised that the clerk should seek legal advice regarding the time limitation aspect and that a budget of £2-£3k would be needed to resolve this issue from a surveying perspective. The clerk wrote to Hedleys who advised that time limitations have probably been exceeded. Hedleys advised that the land was common land and as such should be accessible to all. There is no action for the PC to do in this matter except to contact The Ramblers Association who can progress the matter to open up the land. Councillors agreed that this was the best course of action. **(06/21)**.

0454 Post Office: the clerk circulated a letter that had been received from the landlord of the shop to advise that the post office would be closing in six months as it was untenable with only 10% of people using the post office going on to make a shop purchase. Councillors were frustrated by the letter as there had been a lot of support initially from the village in order to get the post office established. It was felt that the post office part had a negative reputation and was not run very efficiently. It was also felt that the statistics might not be accurate given that the shop was shut for such a long period of time. Cllr Wilkinson wondered if this was a way of closing the shop and turning the building into a residential dwelling. Councillors were disappointed that the village was not being consulted on this decision and councillors noted that there were a number of ways the post office could be better run by copying the Frensham PO/Shop model for example. Cllrs Shams and Tahir had spoken to Para who advised that there were too many hurdles making it impossible to continue. Cllr Shams notified councillors that he knew of someone else willing to take on the post office function and advised that he would talk to LT. Cllr Lee noted that she would try and speak to Para. The clerk noted that the new shelving units made the shop very difficult to access and impossible for wheelchairs and/or buggies. In the June meeting Cllr Shams advised that Para was no longer giving notice on the post Office area and was seeking volunteers to help to run it. **(06/21)**.

0455 All Saints School. Three residents had voiced concern that they had heard a rumour that all the teachers were leaving All Saints School. It was noted that recruitment was a confidential process. The clerk contacted the chair of governors on this matter and the school has been in contact with parents on this. **(06/21) Minute to be removed next month.**

Meeting closed at 22.30