



TILFORD PARISH COUNCIL
Minutes of Meeting

Thursday 18th June 2020 at 7.30pm
Virtual Meeting via Zoom

Attendees: Cllr D. LEE Cllr S. Wilkinson Cllr I. Tahir
Cllr A. Mack Cllr M. Shams Cllr N. Stewart
Mrs J. Williams (Clerk)

1.0 ADOPTION OF THE VIRTUL MEETING PROTOCOL

0001 The draft virtual meeting protocol had been circulated prior to the meeting. Councillors agreed to adopt the draft meeting protocol with one amend. **(06/20). Minute to be removed next month.**

2.0 ELECTION OF CHAIR

0002 Following a voting process it was resolved that Cllr D. Lee be re-elected as Chairman. **(06/20). Minute to be removed next month.**

3.0 COMPLETION OF DECLARATION OF ACCEPTANCE OF OFFICE FORMS

0003 The Declaration and Acceptance of office forms was signed and and will be passed to The Clerk at a time after social distancing. **(06/20). Minute to be removed next month.**

4.0 COMPLETION OF REGISTER OF MEMBERS INTEREST FORMS

0004 The clerk had circulated the Members Interest Forms. All forms to be completed and emailed to The Clerk. **(06/20). Minute to be removed next month.**

5.0 ELECTION OF VICE CHAIR

0005 Following a voting process it was resolved that Cllr S Wilkinson be elected as Vice Chairman. **(06/20). Minute to be removed next month.**

6.0 ROLES AND RESPONSIBILITIES

0006 The clerk had circulated A list of current roles and responsibilities prior to the meeting. It was agreed that roles and responsibilities would be shared out by Cllr D. Lee and circulated for agreeing at the July meeting. **(06/20).**

7.0 APOLOGIES FOR ABSENCE

0007 There were no apologies. **(06/20). Minute to be removed next month.**

8.0 DECLARATIONS OF PECUNIARY INTEREST

0008 Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

Cllr D Lee declared an interest in planning application WA/2020/0439 and WA/2020/0848. Cllr Lee withdrew from these discussions. **(06/20). Minute to be removed next month.**

9.0 APPROVAL OF MINUTES OF PC MEETING HELD 21st MAY 2020

0009 The minutes of the Parish Council meeting held on 21st May 2020 were agreed and will be signed by the Chairman after the meeting due to social distancing measures. **(06/20). Minute to be removed next month.**

10.0 PUBLIC QUESTIONS

0010 A resident expressed concern that the Barley Mow had been serving drinks from their own tables that they had positioned on the village green adjacent to the pub. The resident proposed siting a memorial bench on the land to distinguish it as being part of the village green. Cllr Wilkinson explained that he had felt that there was a severe lack of social distancing on the village green when the pub had operated its off license. Cllr Lee explained that the PC was very supportive of local businesses trying to survive during these difficult times. Memorial bench to be added to the July agenda. **(06/20). Minute to be removed next month.**

0011 Stockbridge boundary: A resident asked for an update. Cllr Lee explained that Hedleys (PC's lawyers) were not functioning at the moment therefore the PC had not received all the old files. The clerk to follow up once Hedleys reopens. **(06/20).**

0012 Stonehills Markers: a resident advised that vehicles are accessing PC land near to Stonehills Cottage. Cllr Wilkinson to meet with the resident and the adjoining landowner and agree where the posts will go. **(06/20).**

11.0 UPDATE FROM BOROUGH COUNCILLOR – CLLR B. ADAMS

0013 Cllr Adams advised that most action has been linked to parking issues experienced recently in Frensham and Churt. As a result of the poor parking wooden posts have been placed all around the village green in Frensham. **(06/20). Minute to be removed next month.**

0014 Annual Meeting: This was held via zoom w/c 9th June and a new mayor was elected. Update to standards is being consulted (consultation closes beginning of August). Planning has been changed from 5 to 2 committee areas: western and eastern. **(06/20). Minute to be removed next month.**

0015 Planning application WA/2020/0055: this application has been called in and will be heard on Tuesday 23rd June at 6pm via zoom. Cllr Lee advised that she has registered to speak. **(06/20)**

12.0 UPDATE FROM COUNTY COUNCILLOR – CLLR D. HARMER

0016 CRC: Farnham Cllr Harmer advised that Farnham CRC is likely to reopen imminently. Witley CRC had reopened with a new layout and it has been very successful. **(06/20). Minute to be removed next month.**

0017 Public libraries: Cllr Harmer advised that an announcement regarding the reopening of public libraries was due imminently. **(06/20). Minute to be removed next month.**

- 0018 Highways: Cllr Harmer explained that many of the SCC contractors had not been able to work during lockdown so Highways have only been able to concentrate on key remedial works. In most cases this has excluded pothole work. Contractors have been available for the last week so it is expected that outstanding remedial work will be picked up soon. **(06/20). Minute to be removed next month.**
- 0019 Tilford East Bridge: There is to be no change to the repair strategy. Prior to lockdown The repairs were +2 weeks ahead of schedule. Completion is now +1 week delayed. It is still expected for works to be completed before the end of August. A marquee has been erected to protect the stonework which needs lime water. The marquee will be in situ for the 12 weeks of the stone laying. **(06/20)**
- 0020 Footpath and Bridleway signage: Cllr S. Wilkinson asked for an update as signage was due to be replaced and works completed. Cllr D Harmer advised that works probably had not been undertaken due to contractor availability. JW to add to the website the FP's and BW's that need remedial work. **(06/20).**
- 0021 Crocksbury Hill f/p closure: Cllr D Harmer advised that a local committee was meeting to discuss this. Cllr Harmer advised that if BW or FP's are closed and they are on the definitive map then the PC should contact SCC Countryside. **(06/20)**

13.0 PLANNING

Ref	Address	Application Detail
WA/2020/0870	2 STREET COTTAGES, TILFORD STREET, , TILFORD, GU10 2BN	<p>Conversion of existing outbuilding into habitable accommodation and alterations to elevations.</p> <p><i>Tilford Parish Council is concerned about the parking provision and asks planning officers to check that it conforms to the WBC parking policy of 2.4 spaces. TPC is also concerned at the narrowness of the parking area which will require residents to reverse out onto a main road. TPC would also highlight that it has a dark village policy and would ask planners to take this into consideration in reference to the new rooflights and glass doors proposed.</i></p>
WA/2020/0848	HOPLANDS, RIVERSMEET, TILFORD STREET, , TILFORD, GU10 2BW	<p>Alterations to elevations including dormer window</p> <p><i>Tilford Parish Council supports this application</i></p>
WA/2020/0794	HOLMWOOD, FARNHAM ROAD, , TILFORD, GU10 2AU	<p>Erection of extensions and alterations including dormer and first floor balcony</p> <p><i>Tilford Parish Council supports this application</i></p>

WA/2020/0701	THE MILL COTTAGE, WAVERLEY LANE, , FARNHAM, GU9 8ES	Listed building consent for repairs to boundary wall. <i>Tilford Parish Council cannot comment on listed building rules.</i>
WA/2020/0700	THE MILL COTTAGE, WAVERLEY LANE, , FARNHAM, GU9 8ES	Repairs to boundary wall. <i>Tilford Parish Council is aware that there have been problems with people hitting the wall frequently.</i>
WA/2020/0460	WAVERLEY ABBEY CHURCH OF ENGLAND JUNIOR SCHOOL, TILFORD STREET, , TILFORD, GU10 2AE	Installation of swimming pool cover structure (as amended by plans received 12/05/2020 and amplified by email received 26/05/2020 and justification statement received 20/05/2020) <i>Tilford Parish Council fully supports this application as it will enhance the amenity.</i>
To note the following applications were received during lockdown		
WA/2020/0401	BEAGLEY BARN, TILFORD ROAD, , TILFORD, GU10 2BX	Erection of an extension <i>Tilford Parish Council cannot comment.</i>
WA/2020/0402	BEAGLEY BARN, TILFORD ROAD, , TILFORD, GU10 2BX	Listed building consent for erection of an extension and alterations. <i>Tilford Parish Council cannot comment on listed planning consent.</i>
WA/2020/0439	RIVERSMEET COTTAGE, RIVERSMEET, TILFORD STREET, , TILFORD, GU10 2BW	Erection of extensions and alterations to bungalow to form a chalet bungalow <i>Tilford Parish Council had been advised of the application via email during lockdown. As the plans are still open on the BC website TPC would like to record that it supports these plans.</i>
WA/2020/0435	BEAGLEY BARN, TILFORD ROAD, , TILFORD, GU10 2BX	Listed building consent for internal alterations and provision of roof lights <i>Tilford Parish Council expresses concern at the proposed roof lights and the light pollution they will emit given Tilford's dark village policy. TPC is unable to comment on this application due to the poor quality of the plans – the proposed and existing plans do not tally.</i>

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14.0 VILLAGE MATTERS

- a) Tilford in Bloom:** Working group led by Cllr N Stewart to be established. Priority is to look at planting around the area where cars were parking adjacent to the west bridge. This will stop parking in this area as it is prohibited as well as make an attractive feature.
- 0022 Budget for the project to be agreed to at the July meeting. **(06/20)**.
- 0023 After much discussion it was agreed that wild flowers and shrubs would be best as they would require less watering. Cllr N Stewart to approach the three nurseries in Tilford to see if they can support the project. **(06/20)**
- 0024 Posts: SCC and NT are buying posts at the moment. TPC to see if they can jump onto this project. NB SCC engineers have agreed to fit posts and rails on the lower corners of the village green at the end of the bridge works. **(06/20)**.
- 0025 Brambles by the west bridge to be cut back. The clerk to ask JF. **(06/20)**
- b) Social Distancing Signs:** Godalming TC has given Tilford 6 x 2m distancing signs.
- 0026 Cllr I. Tahir to put up signage as soon as possible. **(06/20)**
- c) Stockbridge Carpark:** The bin has been removed so no further action required on this. Resurfacing had been agreed many months back. There was a lengthy discussion about the type of material that should be used with an agreement to find the best environmental solution. Road plainings are better than scalplings.
- 0027 The clerk to recirculate previous quotes. **(06/20)**
- 0028 Cllr S. Wilkinson to forward another contact to the clerk and the clerk to obtain a quote from them. **(06/20)**
- d) Signage:** to consider the wording/message and to discuss this at the July meeting.
- 0029 A resident has offered to fix the sign at the top of the green. All agreed. **(06/20) minute to be removed next month.**
- e) Tilford Cricket Club:** Due to covid-19 TCC has been unable to meet which has had a huge impact on its finances as it has three teams plus 200 juniors. Despite this TCC has continued to maintain the village green at its own expense. Some of the grounds equipment needs replacing at huge cost. Previously TPC has donated funds to TCC however this seems to have stopped. There was a lengthy discussion about the village green as the outfield is used both by TCC as well as the general public. Cllr D Lee explained that TPC were custodians of the village green but that there should be a more open dialogue between TPC and TCC and a closer working relationship.
- 0030 NM to ascertain how much TPC have donated to TCC and whether there was a reason why this has stopped. **(06/20)**
- 0031 NM to consider what support TCC would ideally need and item to be discussed at the July meeting. **(06/20)**
- f) Tilford Life:** Cllr D Lee explained that the last issue had been in February 2020. Councillors discussed whether it was safe to provide a printed copy.

0032 It was agreed that the next issue would be an on-line issue and this would be reviewed before the following issue. **(06/20). Minute to be removed next month.**

g) West Bridge tree works: A tree has been cut down and members of the public are accessing the river at this point. This is leading to an increase in waste and litter and is dangerous. There was a lengthy discussion and it was agreed that wild flower planting and a fence with signage would solve the problem.

0033 Fencing: Cllr S. Wilkinson has offered to provide metal posts and green heras fencing. **(06/20)**

0034 Signage: Cllr D Harmer to loan a sign The clerk to collect and leave at the village shop for Cllr Tahir to put up. **(06/20)**

15.0 COUNCIL MATTERS

a) meeting dates: next meeting 30th July and thereafter to decide frequency from September onwards.

b) update on covid 19 processes: The clerk advised that village halls can start to open to non nursery groups from 4th July.

c) Tilford Working Party TOR: deferred to July meeting

d) Pavement widening: next meeting 30th July and thereafter to decide frequency from September onwards.

e) Wardens: Due to the increased litter as well as an increase in anti social behaviour it was agreed that wardens should be reintroduced even though the river could not be accessed.

0035 Cllr I. Tahir to lead with the wardens and Cllr D Lee offered to help to advertise. **(06/20).**

f) Bin at Shepherds Way: complaints have been received from residents as the bin is over flowing.

0036 The clerk to contact waste@ Waverley to ask for it to be emptied and if the problem persists the clerk to ask for the bin to be removed. **(06/20).**

g) Consultation of Code of Conduct: SSALC advised that this is being consulted on and feedback required by 4.8.2020. The clerk to send a link. **(06/20). Minute to be removed next month**

16.0 FINANCE

0037 The bank balance at the end of May were: £35,903.54 and £83,885.09. This does not include any unrepresented cheques. **(06/20). Minute to be removed next month.**

0038 7 cheques were issued in May totalling £3,697.58. No cheques have been issued in June to date. **(06/20). Minute to be removed next month.**

0039 Clerks pension to be discussed offline with Cllr S Wilkinson. **(06/20). Minute to be removed next month.**

0040 Bank mandate: if was agreed that the clerk should become a signatory. The clerk to progress. **(06/20). Minute to be removed next month.**

0041 Public rights notification for accounts 2019-2020: the clerk to notify the public via the website and parish noticeboard. **(06/20). Minute to be removed next month.**

17.0 ITEMS FOR NEXT AGENDA

Memorial bench VG land adjacent to Barley Mow.
Tilford Cricket Club
Cllr roles and responsibilities

Meeting closed at 11pm