**MINUTES**

**TILFORD PARISH COUNCIL A Meeting of Tilford Parish Council will be held on Thursday 5th April 2018 at 7.30pm**

**At Tilford Village Institute (Centenary Room)**

**Present: Cllr Relf (Chairman), Cllr Mack (Vice Chairman), Cllrs Warr and Lee, Cllr Harmer (SCC), R Audsley (Clerk) 8 members of the public**

1. **Apologies**

 Cllrs Shams and Tahir of which reasons were accepted.

**STATEMENT – RECORDING OF MEETINGS**

**Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is not permitted without the Council’s prior written consent.**

**2. DECLARATIONS OF PECUNIARY INTEREST**

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

**None**

**3. COUNCIL MEETING MINUTES**

 **3.1 MINUTES OF THE COUNCIL MEETING HELD ON 22nd February 2018**

Cllr Relf asked councillors if the minutes of the meeting of 22nd February 2018 were a true and accurate record of proceedings. All Cllrs present unanimously agreed. Cllr Relf signed the minutes.

 **3.2 MATTERS ARISING FROM MINUTES**

None.

**4. QUESTIONS FROM THE PUBLIC**

Residents of Grange Road asked if the Parish Council were aware of any developments from Surrey Highways particularly passing places. Cllr Relf notes we have not had any further updates.

The progress of the application is Greenhills court and it is up to WBC to ensure conditions 9 and 10 are met. Condition 7 relating to passing places, if Surrey Highways approve, then presumably WBC ratify it? A MOP asked how they go about establishing what the plans are, before work is undertaken. At what point is it too late for us to have a voice as no notification received on proposed plans, there has been no consultation for residents?

Transportation Development and Control at Surrey County Council (not SCC Highways) are responsible for approving the road conditions of the application.

Vehicles carrying building works can go through the estate, but not service vehicles. If vehicles are too large, the condition is for Harvest to administer safe exit.

Cllr Relf shows pictures of 6 buildings one of which is not in the original planning application. Cllr Relf to follow up with Chris Storey.

Another MOP raises concern of Gas canisters stored on site with no external fencing. This should be followed up with Environmental Health.

A MOP raised ongoing concerns for Keepers Cottage having met the developer couple of times. There has been recent spate of anti-social and threatening behaviour which has resulted in Police involvement. Having spoken to the Developer he is reluctant to do anything to secure the site

Cllr Relf reads out PC comments following our meeting on 22nd February 2018.

Cllr Relf noted that its in WBC hands and that’s where it stands at present but will add as an agenda item next time to pick things up.

A Member of the public raised concern over the Village Shop becoming unviable with the bridge works and the potential loss of the owners. It was noted that SCC has advised local businesses that they can apply for a reduction in business rates. They could also discuss a reduction on concessionary rent, but this would need to be between the leaseholder and freeholder. Cllr Harmer will see if a request

for portfolio officer for communities and will see if any help can be provided.

Another MOP asked if the shop would share its projected profit lost over 4/6 months then target for crowd funding may be an option.

**5. UPDATE FROM COUNTY COUNCILLOR**

Cllr Harmer noted that adverse effects due to the severity of winter weather in Southern area to the roads. SCC has sourced funding to try and fix some of the roads that wouldn’t normally be scheduled to fix.

Waverley Borough Council has produced list to determine what are the priority roads for fixing. Within Tilford they are currently Crooksbury to Seal Lane and Tilford Road by the Tennis Courts to the Duke of Cambridge.

**6. UPDATE FROM BOROUGH COUNCILLOR**

Not present

**7. PLANNING**

**Recent Planning Applications**

WA/2018/0296 "OPENWOOD,WHITMEAD LANE, TILFORD GU10 2BS

Construction of a tennis court with associated fencing following removal of existing swimming pool and demolition of existing 2 outbuildings.

Tilford Parish Council no objection.

CA/2018/0035 "THE MILL COTTAGE, WAVERLEY LANE FARNHAM, GU9 8ES

"WAVERLEY ABBEY CONSERVATION AREAWORKS TO AND REMOVAL OF TREES"

Unable to comment due to information not available on new system.

CA/2018/0036 "LAND ADJACENT TO BRIDGE FARM, TILFORD STREET FARNHAM GU10 2BN"TILFORD CONSERVATION AREA REMOVAL OF TREES"

No adverse comment.

WA/2018/0457 "MAPLE HOUSE,TILFORD STREET, TILFORD GU10 2AL

Erection of fence and associated landscaping.

Tilford Parish Council support the application.

AG/2018/0002 GREENHILLS, TILFORD ROAD FARNHAM, GU10 2DZ

G.P.D.O 2015 Schedule 2, Part 6: Erection of agricultural building.

Tilford Parish Council has no objection to the proposed building or use provided this is continually restricted by imposed condition to remain as Agricultural use forever and access is restricted via the Tilford Road entrance into Greenhills estate rather than the proposed drawing and access through Grange Road.

**Recent Planning Decisions**

WA/2018/0244 TILFORD HOUSE FARM, TILFORD ROAD, TILFORD, FARNHAM,SURREY, GU10 2BX

Application Under Section 73 To Vary Condition 1 (Plan Numbers) Of Wa/2017/2195 To Allow For Amendments To Proposed Areas Of Painted Brickwork And Alterations To Roof To Allow The Existing Roof To Be Retained. PENDING

WA/2018/0187 ELIOT COTTAGE, THE REEDS ROAD, TILFORD, FARNHAM,SURREY, GU10 2DL

Erection Of Single-Storey Rear Extension And Alterations. FULL PERMISSION

WA/2018/0242 OPENWOOD, WHITMEAD LANE, TILFORD, FARNHAM,SURREY, GU10 2BS

Application Under Section 73 To Vary Condition 1 Of Wa/2017/1574 (Approved Plans) To Allow Changes To Elevation Details. FULL PERMISSION

WA/2018/0120 THE BARLEY MOW PUBLIC HOUSE, TILFORD STREET, TILFORD, FARNHAM,SURREY, GU10 2BU

Installation Of Extraction Unit Following Removal Of Existing Extraction Unit. PENDING

WA/2018/0129

EBERNOE, SHEEPHATCH LANE, TILFORD, FARNHAM,SURREY, GU10 2AQ

Erection Of Two-Storey Side Extension And Front Porch Together With Alterations. FULL PERMISSION

WA/2018/0102 - GORSE COTTAGE, TILFORD ROAD, TILFORD, FARNHAM,SURREY, GU10 2EA

Erection Of A Dwelling And Detached Garage Following Demolition Of Existing Dwelling And Outbuildings. PENDING

WA/2018/0052 HYTHE COTTAGE, TILFORD ROAD, TILFORD, FARNHAM,SURREY, GU10 2DF

Application Under Section 73A To Vary Condition 1 Of Wa/2017/1141 (Plan Numbers) To Allow Provision Of Rear Dormer Windows And Alterations To Fenestration And Porch Roof Line. PENDING

WA/2017/2400 LAND AT TILFORD GREEN NURSERY, TILFORD ROAD, TILFORD,SURREY,

Erection Of 4 Dwellings With Associated Garages Using Existing Access Following Demolition Of Existing Structures. PENDING

WA/2017/2363 Keepers Cottage, Farnham Road, Tilford GU10 2AZ

Erection of 2 dwellings and an ancillary outbuilding together with associated landscaping following demolition of existing structures and buildings. PENDING

WA/2017/2266

Openwood House & Openwood Cottage, Whitmead Lane,Tilford GU10 2BS

Erection of a garage building with office and ancillary accommodation above to serve replacement dwelling under construction and existing dwelling following demolition of existing garage building. PENDING

**8. VILLAGE MATTERS**

**8.1** Superfast Broadband –Standing agenda item to hear developments (if any) from the working party.

The Working Party asked participants to feedback their experience of SFBB via a survey. Out of 278 households, 60 responded. This gave sufficient spread to gather statistics that clearly show very low speeds at the centre of the village, steadily increasing outwards the closer the home to the cabinet.

The next stage is to investigate other solutions and are speaking to BT regarding community partnership with regards to solution and costs. The village needs to demonstrate demand of households willing to take the solution. Therefore, it was agreed that a letter from the Parish Council will be distributed to every household detailing the situation and asking for support and interest from those willing to invest in such a scheme.

8.2 Review of Temporary Parking and Parking on the Village Green

It was noted to look into non permanent no parking signage to deter parking on the village green. Clerk to investigate Toblerone strips and reinstating the no parking on the green signage at either end of the East and Western corners of the green. Cllr Mack to discuss with the Cricket Club.

 **ACTION: Clerk and Cllr Mack**

8.3 Tilford Cricket Club Junior Sessions

Deferred to next meeting.

8.4 Leylandi Trees bordering Shepherds Way. Feedback or objections sought by Parish Council in pursing hard cut back.

Deferred to next meeting.

8.5 Esso Pipeline Consultation

For information only

**9. FINANCE**

**9.1** Payments made 22nd January to 22nd March 2018

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Date** | **Reference** | **PAYEE** | **Net** | **VAT** | **Total** |
| **PAID IN** |  |  |  |  |  |
| **21st February** |  | **Interest** |  |  | **1.18** |
| **21st March** |  | **Interest** |  |  | **1.06** |
|  **22nd March** |  | **Donation Box** |  |  | **5.56** |
| **PAID OUT** |  |  |  |  |  |
| **24th January** | **101506** | **A Facey – Warden Payment** | **306.00** |  | **306.00** |
| **13th February** | **101515** | **Imprint Colour** | **309.00** |  | **309.00** |
| **1st February** | **101516** | **R Audsley – Office Use** | **82.00** |  | **82.00** |
| **1st February** | **101517** | **R Audsley – Clerk Salary** | **585.00** |  | **585.00** |
| **6th February** | **101518** | **JF Garden Services** | **240.00** |  | **240.00** |
| **5th March** | **101519** | **R Audsley – Clerk Salary** | **585.00** |  | **585.00** |
| **7th March** | **101521** | **JF Garden Services** | **240.00** |  | **240.00** |
| **20th March** | **101520** | **Imprint Colour – Tilford Life** | **309.00** |  | **309.00** |
|  |  |  |  |  |  |
| **CHEQUES DRAWN** |  |  |  |  |  |
| **16th March** |  | **Guildford Signs (Village Signage)** | **122.00** | **22.00** | **144.00** |

**9.2** Bank Account balances

Current: £20,327.32

Deposit: £19,773.62

The Clerk confirmed that year end was underway and advised that previously agreed expenditure should be put in marked reserves. It was agreed that the following would be ear marked. £1279 PIC money for the new village noticeboard, £10k for car park resurfacing and £450 for the new website.

It was agreed that £15k should be moved from the Current Account to the Deposit Account.

**9.3** To agree purchase of Village Warden uniform

 It was agreed the Clerk could spend up to a maximum of £100 on new uniform

**10 COUNCIL MATTERS**

**10.1** Land to left of Barley Mow update.

 Cllr Relf to liaise with Solicitor **ACTION: Cllr Relf**

**10.2** To agree format of Annual Assembly (19th April)

Clerk to confirm whom from Planning will be attending. Cllr Lee to produce flyer for distribution.

 **ACTION: Cllr Lee and Clerk**

**10.3** To agree Terms of Reference of Sub Committee for General Data Protection Regulations (GDPR)

Deferred to May meeting when more information is available.

**12. COUNCILLOR RESPONSIBILITES UPDATE**

**13. CORRESPONDENCE**

A list of correspondence received since the last meeting had previously been circulated to councillors

**14. MEMBERS’ POINTS OF INFORMATION**

**15. DATE OF NEXT MEETING**

19th April Annual Assembly 7.30pm followed by refreshments

21.54